C.C.A. Directors Meeting Minutes for October 8/13

1. Meeting called to order at 7:04 p.m. Directors Deb, Simon, Cora, Leroy, Karen, Henri and Barb present.
2. Agenda – motion to approve agenda as amended - Cora/Karen – Carried
3. Previous minutes – Motion to accept – Barb/Henri – Carried.
4. Treasurer’s Report – Copies of July, August and September statements reviewed and attached. July statement had been previously accepted. Motion to accept August report as amended – Cora/Karen – Carried. Motion to transfer $20,000 from the chequing account to the monthly term deposit account – Cora/Karen – Carried.
5. Correspondence/Reports/Announcements – Letter regarding PCSS Community Day on Oct. 16. This is an opportunity for students to do volunteer work for the Community on that day. Action: We will revisit this for the Spring Community Day. Invitation and letter regarding CBT Basin Culture event.
6. New Business:
7. Website – Action: Cora and Simon will research and decide on web host. Motion to allow Cora and Simon to decide on successful candidate with a budget of $150 for set up and $55 monthly for hosting – Deb/Karen – Carried.
8. Community Pot-Luck BBQ – Date has been set for Oct.19 at the Hall stating at 4p.m. Simon has arranged for entertainment and games. Set up will be 7p.m. on the 18th. Posters to be distributed.
9. Hall Maintenance – Henri presented a list of minor repairs needed. Motion to have Henri go ahead with needed repairs and also purchase a new indoor floor mat – Deb/Karen – Carried
10. Next AGM – It was agreed that a fall AGM was preferable. Action: Deb will request an extension from the Societies Act Registrar for an extension as we will exceed the 15 month limitation.
11. Advertising – Action: Board will advertise with “Hello B.C”. and the Chamber of Commerce. Budget discussion tabled for next meeting.
12. Gaming grant – Motion to accept VVC’s proposal to pursue a gaming grant application – Simon/Henri – Carried. Action: Cora will open a separate Gaming Grant account at the Credit Union. Current signing officers will be used for this account.
13. D&O Insurance renewal – Cora informed the Board that the Directors and Officers liability insurance had been automatically renewed.
14. Superior tank removal – Action: Leroy to inquire regarding the billing.
15. New Business Cont’d.
16. Park - Kitchen and dumpster – The Pavilion kitchen is shut down and all appliances will be stored in the Scout Hall. Shelly H. Has been notified regarding this for future Park bookings. Action: Leroy will contact Ray’s Garbage regarding locking the dumpster and securing it on site for the winter. They have agreed not to charge us rental through the off season.
17. Request by Simon to step down as Secretary but remain as a Director. Action: Barb will assume Secretarial duties in the interim. Discussion – is it time to look at hiring a Secretary/Treasurer? Action: Deb will research this and get back to the Board.
18. Old Business:
19. Facility Business Plan- Progress is being made; Deb has been receiving much need assistance from Erika W. in clarifying the process required.
20. Tables and sound equipment – Quotes are in. Action: Simon to check on Grant funds and report to the Board.
21. Horse arena agreement – motion to approve final draft – Simon/Barb –Carried.
22. Motion to adjourn – Deb. Next Meeting November 12.